



# Homeowners Household Inventory Record

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Whether you live in an apartment or house, the information you place in your home inventory file can make insurance claim settlements faster and easier. In case of a loss, this record will help you identify lost possessions and their values.

*An inventory record of your property helps make an accurate insurance claim, and may help you in determining whether your personal property is adequately insured.*

## Home Inventory Tips

- List every item of value in your house.
- Include serial numbers of all items that have them.
- Continuously update your Home Inventory as you acquire new items.
- Keep all receipts along with a description of the items.
- Take photos or video record each room from different angles and distances to establish the value and physical condition of an item.
- Keep the inventory in a safe location outside of your home, such as a safety deposit box.
- In addition to a written copy, you may want to create a digital copy and store on disc or cloud service.
- Review your inventory list with your agent at least once a year to ensure you have adequate coverage

Hopefully, the need for this inventory will never arise. However, if you do experience a loss, you should feel better knowing that you are prepared by having a home inventory ready and easily accessible.

We hope this booklet will guide you in preparing your Inventory Record.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Inventory Date

\_\_\_\_\_  
Revised

Homeowners



**PARTNERS  
MUTUAL INSURANCE**

*An affiliate of Penn National Insurance*





# Homeowners Household Inventory Record

## Home Office, Den

Item(s)	Date Purchased	Purchase Price	Estimated Present Value
Bookcases/Books			
Cabinets			
Chairs			
Computer/Computer Equip.			
Desks			
Desk Sets			
Lamps			
Radio			
Rugs and Carpets			
Sofas			
Tables			
Other:			

## Recreation or Family Room

Item(s)	Date Purchased	Purchase Price	Estimated Present Value
Audio and Video Equipment			
Curtains and Shades			
Fireplace Fixtures			
Lamps			
Rugs and Carpets			
Couches			
Tables			
Other:			

# Notes

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## Basement, Garage, Patio

Item(s)	Date Purchased	Purchase Price	Estimated Present Value
Automobile Tools			
Auto Accessories			
BBQ Equipment/Outdoor Grill			
Food Freezer			
Furniture Stored			
Garden and Lawn Tools			
Hand Tools			
Paints and Brushes			
Freezer Contents			
Patio or Porch Furniture			
Power Mower			
Power Tools			
Water Heater			
Other:			

### Should something happen

Even careful homeowners can experience a loss. If damage occurs to your property:

- Remain calm.
- Secure the property or area where the damage occurred.
- Use your inventory to make a list of damaged items.
- Contact your agent or Penn National Insurance.
- Contact the police if a crime is involved or an injury occurs that you could be held accountable for.

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